V. 2023									Attachment A	
TO:	General Acco	tant, Emma Gonzales unting Branch - <b>Financia</b> ndituretransfer@lausd.net		Section						
FROM:				_						
	School/Office Name				Contact Name					
	Contact Email			_	Contact Telephone		•			
SUBJECT:	TRANSFER OF EXPENDITURE REQUEST									
Please trans *Reminder t	sfer the following his form is <u>not</u> C	g expenditure(s): ategorical Funds and Gran					<b>.</b>			<del> </del>
	Cost Center	Trong ID*	T	ROM	Eurotional Area	Commitment Item	Cost Center	Fund	TO Functional Area	Commitment Iten
	1899201	Trans ID*	Amount	Fund 010-0000	Functional Area 1110-1000-14112	Commitment Item 430010	1810701	Fund 010-2600	1110-1000-13292	430010
Explanation	1	cience instructional materia	s							
Explanation										
Explanation										
Explanation										
Explanation										
* Can be obrtained	from SAP's									
Signature of Requesting Administrator				_	Da					
Name and	Fitle of Requesti	ng Administrator		_						
Local District Reviewed As	Approval to Allowability and	d Approved by:								
Local District Categorical Program Advisor Name				_		Local District Categorical Program Advisor Signature			-	
District Appr Reviewed As to	oval Allowability and Appro	oved by:								
District Administrator Name				_		District Administrator Signati	ict Administrator Signature			

Approved requests can be emailed throughout the year, but must be received by Accounting and Disbursments Division on or before June 30th of each fiscal year in order to process the request in that fiscal year. BUL-5400.0

c: Fiscal Specialist